



The Church of St. Francis Xavier, Buffalo, MN

# REQUEST FOR HOLY BAPTISM

## About the Child to be Baptized & Their Parents:

Child's **Full** Name (*First, Middle, Last*): \_\_\_\_\_ Male or Female? \_\_\_\_\_

Date of Birth: \_\_\_\_\_ City & State of Birth: \_\_\_\_\_

Father's **Full** Name (*First, Middle, Last*): \_\_\_\_\_ Religion: \_\_\_\_\_

Mother's **Full** Name (*First, Middle, Maiden Name*): \_\_\_\_\_ Religion: \_\_\_\_\_

Are You Married? Yes | No

## Current Residence & Contact Information:

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

## Please Check the Box that Applies:

- Registered parishioners at **St. Francis Xavier Parish** and regularly worship here.
- Registered parishioners at \_\_\_\_\_ Parish in \_\_\_\_\_ (City), Minnesota, which is part of the Archdiocese of St. Paul/Minneapolis.
- Registered parishioners at \_\_\_\_\_ Parish in \_\_\_\_\_ (City), \_\_\_\_\_ (State), which **is not** part of the Archdiocese of St. Paul/Minneapolis.

### If checked #2 or #3:

St. Francis Xavier Church must receive a letter from your local parish priest, which states:

- Your family completed baptismal prep class at local parish (if applicable).
- Your family is registered at that parish and is in good standing with the Catholic Church.
- Your local priest gives St. Francis Xavier Church permission to perform the baptism.

**This letter must be received before the baptism can be held and should be sent directly to:**

**St. Francis Xavier Church  
Attn: Travis Nelson  
223 19th Street NW  
Buffalo, MN 55313**

(Over)

## About the Sponsors/Godparents:

We understand that **at least one** of the Godparents/Sponsors we have selected **must be Catholic**. We attest that they regularly participate in the faith so they are ready, willing and able to help us pass on the faith to our child. We also understand that the Catholic Godparent/Sponsor must be:

- ✓ **At Least 16 Years Old** (Requirement for **ALL** Godparents)
- ✓ **Fully Initiated** (Received Baptism, Catholic Confirmation, 1<sup>st</sup> Holy Eucharist)
- ✓ **Leading a Life in Accord with the Church**
- ✓ **A Regular Mass Participant and Sharing in the Life of His/Her Parish**

**Godparent #1 Name** (Catholic Sponsor): \_\_\_\_\_ Male or Female? \_\_\_\_\_  
Parish Registered at: \_\_\_\_\_ City & State: \_\_\_\_\_

**Godparent #2 Name** (Opposite Sex of Above Sponsor): \_\_\_\_\_  
If Catholic, Parish Registered at: \_\_\_\_\_ City & State: \_\_\_\_\_  
If not Catholic, their identified Christian religion: \_\_\_\_\_

**Please Note:** At least one Catholic Sponsor must request their parish priest to send a *Letter of Good Standing* (with Church Seal present) which states that chosen Sponsor is registered at parish listed above and is in good standing with the Catholic Church. Letter(s) should be sent by mail directly to St. Francis Xavier Church and **must be received before the baptism can be held**. Submission of the Sponsor's Sacramental Records won't be accepted as proof of good standing within Catholic Church.

## Certification:

*We, the parents of (child's name) \_\_\_\_\_ request that our (son/daughter) be baptized in the Roman Catholic faith at St. Francis Xavier, Buffalo, MN. Our signatures below certify that we have answered all the above questions completely and honestly. We understand that in asking that our child be baptized, that we too actively practice our Catholic faith by attending Mass regularly, supporting our parish and by living a life in accord with the Catholic Church.*

***Finally, we understand that a date for Baptism is only confirmed when all requirements are met and all documents are provided to St. Francis Xavier Church, Buffalo, MN.***

Father's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mother's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit completed form either by mail or email:**

**Mail: Church of St. Francis Xavier, Attn: Travis Nelson, 223 19th Street NW, Buffalo, MN 55313**

**Email: [travis.nelson@stfxb.org](mailto:travis.nelson@stfxb.org)**

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### Office Use Only:

Baptism Prep Class Date: \_\_\_\_\_ Attended: Y | N    Baptism Date: \_\_\_\_\_    Celebrant: Fr. Meyers    Deacon Buck  
Circle When Completed:    Godparent Letter Received    Baptismal Book    Certificate    ParishSOFT    Bulletin